

**KUNA CITY COUNCIL MEETING
MINUTES
NOVEMBER 8, 2010
KUNA CITY HALL COUNCIL CHAMBER, 763 W. AVALON**

1. 7:15 p.m. – REGULAR COUNCIL MEETING

M/Dowdy called the meeting to order at 7:00 p.m.

PRESENT: Mayor Dowdy, Councilmember Cardoza,
Councilmember Hoiland and Councilmember Lang.
Council President Bachman was excused.

ALSO PRESENT: City Attorney Richard Roats; City Engineer Gordon
Law; Planning & Zoning Director Steven Hasson; City
Treasurer John Marsh; Senior Planner Troy Behunin and
Deputy City Clerk Chris Engels.

2. INVOCATION: None given

3. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Dowdy

*Agenda amended to add 7.F., Proclamation for 2010 Idaho Nonprofit Awareness Week,
November 7 – 13, 2010*

This came to staffs attention today, November 8, 2010.

Moved by C/Lang, seconded by C/Hoiland to amend the agenda as proposed. Motion carried 3-0. (Bachman absent)

Moved by C/Lang, seconded by C/Hoiland to approve the Consent Calendar. Motion carried by the following Roll Call vote:

AYES: Cardoza, Hoiland, Lang
NOES: None
ABSENT: Bachman

4. CONSENT AGENDA:

- A. APPROVED MINUTES OF REGULAR CITY COUNCIL MEETING OF OCTOBER 5, 2010.
- B. APPROVED ACCOUNTS PAYABLE DATED NOVEMBER 4, 2010 IN THE AMOUNT OF \$446,957.79.
- C. APPROVED BUSINESS LICENSE FOR LES SCHWAB TIRE CENTERS OF BOISE INC, "LES SCHWAB TIRE CENTER #128," 975 E. AVALON RD.

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- D. APPROVED BUSINESS LICENSE FOR NICOLE GRESS, "AUTUMN PROPERTY MANAGEMENT" 197 E. SCREECH OWL.
 - E. APPROVED MONTH TO MONTH CONTRACT FOR JANITORIAL SERVICES AT THE NWWTP FOR ONCE A MONTH SERVICES WITH THE CURRENT CITY HALL AND SENIOR CENTER CLEANING SERVICE WESTERN BUILDING MAINTENANCE IN THE AMOUNT OF \$75 A MONTH.
 - F. APPROVED RESOLUTION R46-2010 AUTHORIZING EXECUTION OF BUREAU OF RECLAMATION CROSSING AGREEMENT.

5. **OLD BUSINESS:**

- A. APPROVED RESOLUTION R41-2010 AUTHORIZING AWARD OF RFP FOR IT SERVICES TO INTERMOUNTAIN TECHNOLOGY GROUP (ITG) IN THE AMOUNT OF \$6,339 AND AUTHORIZING MAYOR AND CLERK TO EXECUTE THE CONTRACT.

P/Behunin presented the background that the IT Committee was formed to review the state of the City IT services. There were 3 respondents to the RFP. Prior to selection Synoptek withdrew from the process. The Committee recommended ITG based on the RFP response and the interview process combined with costs and services to be provided.

The first month will be higher than current costs but an analytic review and equipment review will be conducted. A status of capabilities of the current equipment will be established as well as equipment age. The report will be forwarded to the Council.

The second month there is a drop in costs from current expenses and it will be the contract price throughout the life of the contract and is a reduced rate from what is being paid now.

C/Lang confirmed that the City Attorney reviewed the contract.

C/Hoiland inquired what the analysis will look for.

P/Behunin explained it would look for unnecessary programs or possible viruses.

CT/Marsh responded to C/Hoiland that there was budget money for equipment replacement and in the new budget cycle there will be a considerable savings.

P/Behunin answered C/Hoiland that the monthly cost will be to monitor the 2 city servers and the routers on the systems which contain the firewalls for the network. The \$447 includes 6 hours of onsite assistance if needed. He confirmed the network would be monitored 24/7. There is also a non disclosure clause in terms and conditions and this company is involved with other government entities. Full access is necessary for the IT Company to provide the needed service. This year there would be a savings of \$2,061 over the current contract for the year.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R41-2010 to award the RFP to Intermountain Technology Group for IT Services in the amount of \$6,339.

Motion carried 3-0. (Bachman absent)

B. APPROVED RESOLUTION R42-2010 FOR AWARD OF BID FOR WATER TANK PAINTING TO HOLTON ENTERPRISES, INC.

CE/Law reminded Council that there was a previous conversation at a Council meeting that the previous bid received was significantly lower than the others. CE/Law discussed it with the low bidder and suggested that the bidder review his bid on costs and supplies. The bidder contacted CE/Law and indicated he thought he made a mistake and asked to withdraw his bid.

CE/Law contacted the next bidder Holton Enterprises and the bidder was anxious to take on the project. This resolution will allow the original bidder to withdraw, award the bid to the second highest bidder and execute the contract

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R42-2010 to award the bid for the water tank painting to Holton Enterprises. Motion carried 3-0. (Bachman absent)

C. APPROVED RESOLUTION R44-2010 AUTHORIZING EXECUTION OF CHANGE ORDER FOR TREE REMOVAL AND PRUNING CONTRACT.

CE/Law indicated a grant was received last summer for the removal of some trees and the pruning of others in the amount of \$22,200. There was a schedule of items for the bid and when the bid came in the amount of the bid was \$7,135 leaving approximately \$15,000 of a zero match grant left over.

Staff pursued with the grantor, Department of Lands of adding items to the list to fully use the funds granted. The additional list provided would be the change order. The City has received permission from the Department of Lands to expend the funds if Council agrees. Most of the items are for pruning

C/Cardoza asked CE/Law to request the trimmings from the trees are cleaned up upon completion.

CE/Law assured C/Cardoza he would.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R44-2010 authorizing execution of change order for tree removal and pruning contract. Motion carried 3-0. (Bachman absent)

6. CITIZEN'S REPORTS OR REQUESTS:

A. PROPOSAL FOR NEW CARPET AT THE SENIOR CENTER FROM SHERRY HUNSAKER SERVICE COORDINATOR FOR THE SENIOR CENTER.

Sherry Hunsaker, 906 Wild Yucca presented to Council that there have been some problems with the floor at the Senior Center. There are holes in some areas of the floor and she believes it is a liability issue.

There has been a bid received for \$6,000 to replace the flooring with carpet. The carpet is stain resistant and the company will repair the floor in the kitchen near the dishwasher without charge. There won't be any padding and will be laid over the floor and will take 1 day. It will help keep the Center warmer also. There was a second bid from Lowe's \$7,234 plus \$400 to fix the kitchen floor.

C/Hoiland asked how many square feet.

Ms. Hunsaker thought there was 3,000 square feet. She showed pictures to Council of the damaged floor areas. In response to C/Hoiland the squared sections are more expensive.

Mayor Dowdy asked CT/Marsh if there were funds in the contingency fund.

CT/Marsh indicated the Senior Center doesn't pay for itself and the money would need to come from the contingency fund. He suggested other bids be taken.

CA/Roats asked that Council not make a decision as he is looking at some legal aspects.

C/Cardoza asked that the cleaning service be asked what the cost for maintaining the carpet cleaning would be.

Mayor Dowdy stated that the City should take over the bid process and let it be set for a decision by Council as soon as possible.

B. PRESENTED A RECYCLING PROJECT FOR THE KUNA LYONS CLUB FROM SKIP HOSELY.

Skip Hosely updated Council that the Lyons Club has been asked to set up a bin in town to collect recyclable items. He discussed with Tim Gordon that cardboard, aluminum cans and paper would be profitable. Mr. Gordon donated a bin to the Lyons Club before and they can get some wheels to make it into a trailer. There would be a sponsor's name on the bin as well as the Lyons Club name. It will need to be dumped in Boise once a month.

He asked for Councils approval.

P & Z D/Hasson indicated a site plan would need to be reviewed.

Mayor Dowdy indicated Mr. Hosely should meet with P & Z D/Hasson to find the best location.

7. NEW BUSINESS:

A. APPROVED RESOLUTION R45-2010, CANVASS ELECTION RETURNS APPROVING RESULTS OF THE NOVEMBER 2, 2010 KUNA BOND ELECTION.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R45-2010 Canvass Election Returns Approving the Results of the November 2, 2010 Kuna Bond Election. Motion carried 3-0. (Bachman absent)

B. APPROVED RESOLUTION R39-2010, 2010 TRANSPORTATION TASK FORCE REQUESTS TO THE ACHD AS THE OFFICIAL PRIORITY LIST.

P/Behunin presented the material and list of the ACHD road prioritizations. It is up to the Council each year to rank the road projects and it is then forwarded to ACHD. A comprehensive and extensive list and prioritization was developed last year. Two of those items have been completed and have been removed from the list.

Mayor Dowdy asked if the road leading up to the overpass at Kuna Meridian road over Indian Creek for item number 3 is included. He followed up as to who would be responsible, ACHD or ITD.

P & Z D/Hasson couldn't say for sure and discussed that it would be an ACHD project and didn't know if it would become an ITD project. The intersection of Deer Flat and Ten Mile Road has been bumped up. He indicated Council may want to bump up number 7 which is Deer Flat and Linder.

C/Cardoza suggested that Linder and Deer Flat be pushed up to number 1 due to the number of accidents.

C/Hoiland agreed and added that it shouldn't be discounted that children are walking to school in that area.

P & Z D/Hasson tracked the changes Council requested and will forward it to ACHD.

C/Hoiland and C/Lang asked that School St and Deer Flat be reviewed and thought it may be the fence line blocking the view. C/Hoiland suggested it may be a city issue.

P & Z D/Hasson indicated he will follow up on the intersection.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R39-2010 Transportation Task Force requests to the ACHD as the Official Priority list. Motion carried 3-0. (Bachman absent)

C. APPROVED RESOLUTION R40-2010 AUTHORIZING EXPENDITURES FOR WASTEWATER REUSE PROJECT AT NORTH WASTEWATER TREATMENT PLANT.

CE/Law updated Council that since the last discussion on this issue he has developed the costs. Through the course of the year \$11,000 would be saved. The costs to would be \$24,000 and the payback of the expense would be 27 months.

C/Cardoza asked why this wasn't figured into the design of the plant when it was designed.

CE/Law doesn't know the background and can only advise what the current situation is.

C/Cardoza indicated he thought it was a good project. He suggested the money come from the capital equipment fund and if other costs arise take it out of the contingency fund at a later date.

CE/Law replied that those moneys are for surprise equipment needs.

C/Cardoza asked CT/Marsh if there is an amount left in a fund, how is it accounted for the next year.

CT/Marsh explained if there is some carryover, funds can be allocated out of it the next year but in general goes toward the bottom line of the entire budget and year. Each fund is its own entity.

CE/Law updated Council there is a repair required at a well and that cost will be around \$32,000.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R40-2010 authorizing expenditures for Wastewater Reuse Project at NWWTP. Motion carried 3-0. (Bachman absent)

D. APPROVED RESOLUTION R43-2010 AUTHORIZING EXECUTION OF LAGOON FARM LEASE WITH SILVER BUTTE HOLSTEINS, INC.

CE/Law indicated that there were a few things in the lease that caused concern to one party or the other. The current farmer is easy to work with and has stayed within water constraints but the farmer leasing the land is looking for an agreement that is more solid. CE/Law suggested the farmer take over the costs for the renewal lease with the ability for either party to cancel the contract with a 30 day termination. There was also a concern if a multi-year crop was planted the farmer would be reimbursed for the remaining growth years. There are other provisions about fertilizers and the waste water reuse permit. The lease rate would remain the same as last year.

C/Cardoza how long this farmer has leased the land.

Mayor Dowdy said it's been a few years.

CE/Law stated in response to C/Cardoza's suggestion to go to bid that he was leery because the current tenant is easy to work with.

Moved by C/Lang, seconded by C/Hoiland to approve Resolution R43-2010 authorizing the execution of the Lagoon Farm Lease with Silver Butte Holsteins Inc. Motion carried 3-0. (Bachman absent)

E. 10-10-TE TIME EXTENSION FOR SEASONS CREEK ESTATES SUBDIVISION.

P/Behunin presented the Time Extension for Planner Rushlow. This project has had issues with the economy. The original approval was given in 2007 and this would be last time extension this project is eligible for. Staff supports the time extension.

Moved by C/Lang, seconded by C/Hoiland to approve 10-10-TE Time Extension for Seasons Creek Estates Subdivision for 1 year. Motion carried 3-0. (Bachman absent)

F. PROCLAMATION FOR 2010 IDAHO NONPROFIT AWARENESS WEEK, NOVEMBER 7 – 13, 2010.

Mayor Dowdy read the Proclamation.

8. **PUBLIC HEARINGS:** 7 p.m. or as soon thereafter as matters may be heard.

9. **ORDINANCES:**

10. **MAYOR / COUNCIL DISCUSSION:**

Mayor Dowdy updated Council on discussions and negotiations with the City of Meridian and a developer about an area that is in the Meridian Area of Impact at Amity and Ten Mile coming into Kuna's Area of Impact and services being extended to the development. A well site that had been donated to Meridian will be returned to the developer who in turn will donate it to Kuna and there will be an irrigation pond and turn over the lift station to Kuna once it is constructed and the city will provide the pipe line from the plant to the location which will be about a half mile. As the information becomes solidified he will update Council.

C/Hoiland asked if it was known the amount of capacity that would use in Kuna's plant.

CE/Law – *unintelligible comments.*

Mayor Dowdy indicated the next phase is 40 more residence. In response to C/Hoiland part of the agreement would be the development will annex into Kuna once it becomes contiguous.

CE/Law added the City of Meridian initiated the conversations.

11. **ANNOUNCEMENTS:**

12. **EXECUTIVE SESSION:**

13. **ADJOURNMENT:** There being no further business to discuss, it was moved by C/Lang, seconded by C/Hoiland to adjourn the meeting at 8:46 p.m. Motion carried 3-0. (Bachman absent)

J. Scott Dowdy, Mayor

ATTEST:

Chris Engels, Deputy City Clerk

DATE APPROVED: November 18, 2010