



P&Z Commercial Site Inspection Request Form

****A minimum of 2 days notice is required for all inspections****

Type of Inspection: _____

Building/Landscaping ? \$150.00

Tenant Improvement ? \$100.00

Landscaping ? \$150.00

Re-inspection ? \$60.00

Today's date: _____

Inspection Date: _____

Receipt #: _____

Contact name: _____

Phone: _____

Fax: _____

Site Address: _____

Suite: _____

Other: _____

City Office Use Only:

Previous Inspection dates _____

Staff member assigned: _____

Date received: _____

File number: _____

Date/Time Completed: _____

Planning and Zoning Commercial Site Inspection Check-off List

The following list has been provided to ensure that developers/contractors have completed all required work prior to the Planning and Zoning Department completing a site inspection. An inspection fee is required to be paid prior to staff being schedule to complete a site inspection. Please call the Planning and Zoning Department (922-5274) to verify inspection fees. If staff is required to conduct multiple site inspections, a \$60.00/per re-inspection fee will be required to be paid to the City prior to staff conducting additional site inspections.

- The applicant is required to call the City Forester to inspect all trees planted on the site prior to the P&Z staff completing a site inspection.
- Parking lot is paved and striped (including handicap parking spaces).
- Building elevations are complete per the approved plans.
- Landscaping has been completed per the approved plans.
- All conditions of approval have been completed.
- A letter from the design engineer stating that the grading and drainage has been completed in substantial compliance with the approved civil/engineering plans. This letter must be signed by a registered professional engineer (PE), not an EIT.
- Trash enclosure is constructed of materials that complement the building materials used in the construction of the building.
- All site and building lighting shall comply with Kuna City Code.